



*"Our mission is to upgrade and maintain  
a safe and efficient road system."*

**TO:** Chair – Board of Commissioners  
**FROM:** Jim Cook, Manager  
**DATE:** September 6, 2018  
**SUBJECT:** **REPORT FOR THE SEPTEMBER 19, 2018 MEETING  
AT 5:30 P.M. IN THE COMMISSION CHAMBERS  
400 BOARDMAN AVENUE, TRAVERSE CITY**

**cc:** Board of County Road Commissioners

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A commissioner or I will be available to provide more detailed responses at the BOC meeting on the following items:

1. **East-West Corridor Consultant** – A joint stakeholder/local agency meeting will held on September 11. The meeting's goal is to finalize the Purpose and Need Statement. Next public meeting is planned for this fall.
2. **Installation of Traffic Signal Progression Equipment** – This is the start of interconnecting the South Airport Road traffic signals to improve traffic progression along this corridor.
3. **East Duck Lake Road Culvert Replacement** – An MOU with the Tribe was approved for removal/replacement of the culvert with a timber bridge on East Duck Lake Road. Project will be bid in 2019; our crews have performed temporary repairs to maintain the integrity of the road.
4. **R-Cut Construction** – This project at Logan's Landing is temporarily on hold due to a labor dispute.
5. **Human Resource Manager** – The Board is considering use of a third-party administrator for these services. Additionally, a job description was prepared should a new in-house position be established.
6. **PA 202** - Staff has prepared and submitted our PA 202 waiver request documents. We are very confident our waiver will be approved.
7. **Wash Bay Project** – The construction of the structure and vehicle/equipment washer was approved at our special August 15 meeting to allow construction to advance sooner. We are also expanding our gas service to better accommodate our current need and for serving the new wash bay.
8. **Wetland Mitigation/Banking** – This program is moving forward. We are awaiting agreements from those area road commissions that desire to participate in the program.
9. **Strategic Planning** – The Board has chosen to reconsider this effort and may pursue it in 2019.
10. **Budget for 2019** – A high-level draft was prepared for the Board's early input.
11. **Right-of-Way Violations** – We continue to address right-of-way violations throughout the county. Many of these violations require assistance from townships to resolve the residents' concerns.